Allied Health Applications for Initial Licensure

Things to Know Before You Begin

- 1. **Online Applications:** An online initial license application is available for the following Allied Health practitioner types:
 - Athletic Trainer
 - Naturopathic Doctor
 - o Genetic Counselor and Supervised Genetic Counselor
 - Limited X-Ray Machine Operator
 - o Nuclear Medicine Technologist
 - o Physician Assistant
 - o Radiation Therapist
 - Radiographer
 - Respiratory Care Practitioner
- 2. **Criminal History Records Check:** Maryland requires applicants to obtain a criminal history records check (CHRC). Complete your CHRC **BEFORE** submitting your application to expedite the licensure process. Click <u>CHRC Instructions</u> for details.
- 3. **Fees:** Fees for an initial license vary by license type and are **non-refundable**.
- 4. **Supporting Documentation:** Throughout the application, you can upload supporting documentation for name changes, for "YES" answers to character and fitness questions, and documentation indicating if you are a veteran, currently serving in the military, or a military spouse. Be sure to have this documentation available before you begin the online application.
- 5. **Supplemental Forms:** You must verify your education and, if applicable, verify other state licenses. You may download the "Verification of Education" and "Verification of Other State Licenses" supplemental forms using this <u>link</u>. *Be sure to select the appropriate supplemental form for your profession*.
 - Note: The Board will attempt to verify licensure in other states and any national certification requirements. If the Board cannot complete the other state licensure or national certification verification(s) for any reason, the Board will contact you to provide the verifications.
- 6. **Application Review**: The Board reviews applications in order of receipt. If your application is missing information, Board staff will email you within 10 business days. (*Check your SPAM folder for emails from the Board*.) Please do not call the Board for the status of your application until 10 business days after submission. This timeframe allows staff to review licenses with minimal disruptions.
 - The Board's email will list the required information needed to complete your application. You have 60 days from the date of the email to submit all of the required information. Your application will be closed if you do not submit all the required information within 60 days of receiving the email. If your application is closed and you intend to obtain a Maryland license, you must submit a new application and the full non-refundable application fee.

- 7. **Expiration Date:** The <u>expiration date</u> is different for each allied health practitioner. The Board issues a license once the applicant has met the licensure requirements, which means your license could expire the same year it is issued, and you will have to renew it.
- 8. **FCVS For PAs Only:** Maryland will accept credentials verified by the Federation Credentials Verification Service (FCVS) for physician assistants. For more information about FCVS, contact them at https://www.fsmb.org/fcvs/.